

**Regular Meeting Agenda
Sacramento County Civil Service Commission
October 27, 2023 ~ 1:30pm**

LOCATION: Sacramento County Board of Supervisors' Chambers¹
700 H Street, Sacramento, California 95814

PROCEDURAL MATTERS

- 1) Call to Order
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum

PUBLIC COMMENT

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda *and* is within the Commission's subject matter jurisdiction. The Commission may only act on such items as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

CONSENT MATTERS

(Consent Matters are acted upon as one unit. Items removed from consent for discussion will be heard under Separate Matters.)

- 5) Adopt Commission Meeting Minutes
 - August 18, 2023 Regular Business Meeting
- 6) Receive and File Required Quarterly Department of Personnel Services Reports
 - A) Announced Promotional Exams and Accepted Late Exam Applications: Third Quarter of 2023 (Jul, Aug, and Sep)
 - B) Extended Eligible Lists: Third Quarter of 2023 (Jul, Aug, and Sep)

¹ The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting. This meeting will not be live-streamed.

SEPARATE MATTERS

(Non-consent items requiring action by the Commission)

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports
 - Reports for August and September 2023
- 8) Revise the Sacramento County Classification Plan as recommended by the 2023 Sheriff's Communications Dispatcher Series Class Study to:
 - Revise, including changes to the minimum qualifications, the Sheriff's 911 Call Dispatcher class
 - Revise, including changes to the minimum qualifications, and retitle the Sheriff's Communications Dispatcher Level I/II class to Sheriff's Communications Dispatcher class
 - Establish the Supervising Sheriff's Communications Dispatcher and the Sheriff's Communications Dispatch Manager classes
- 9) Revise the Sacramento County Classification Plan as recommended by the 2023 Lactation Consultant Class Study to:
 - Establish the Lactation Consultant class

APPEAL HEARINGS

- 10) Exam Disqualification (Civil Service Rule 5.7): *This hearing will be conducted in open session per Government Code section 54957*
 - *Appeal 6378-23*
- 11) Release from Probation (Civil Service Rule 12.3): *This hearing will be conducted in closed session per Government Code section 54957 (b) starting no earlier than 2pm.*
 - *Appeal No. 6350-23*

INFORMATIONAL MATTERS

(Non-action items)

- 12) Quarterly Status Report by the Department of Personnel Services on Classification Studies Previously Approved by the Civil Service Commission
 - Report for the Third Quarter of 2023 (Jul, Aug, and Sep)

- 13) Quarterly Status Report by the Department of Personnel Services on Continuous Exams
 - Report for the Third Quarter of 2023 (Jul, Aug, and Sep)
- 14) Executive Officer's Verbal Report to the Commission

ADJOURNMENT