

**Sacramento County Civil Service Commission**  
**July 28, 2023 ~ 1:30pm**

ADOPTED

ACTION MINUTES

- 1) Call to Order  
The Meeting was called to order at 1:37pm by Chairman Nick Bloise.
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum  
Roll was called by Commission Clerk Gina Volpi, and it was noted that Commissioners Nick Bloise, Steve Booth, and Bruce Nelson were present and that Commissioner Noah Painter was absent. A quorum was established.

Executive Director Dowdin Calvillo announced that at the Appellant's request, the hearing under Agenda Item 9 has been continued to the Commission's next meeting in August.

**PUBLIC COMMENT**

- 4) Public Comment: None

**CONSENT MATTERS**

- 5) Adopt Commission Meeting Minutes
  - June 23, 2023 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports
  - A) Promotional Exams & Late Applications: report for June 2023
  - B) Extended Eligible Lists: quarterly report for April, May, and June 2023

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Booth, to approve items 5 and 6 on consent. The motion was adopted unanimously (3 to 0).

## SEPARATE MATTERS

7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports

- Report for June 2023

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Booth, to accept the report under item 7. The motion was adopted unanimously (3 to 0).

8) Election of Commission Chair and Vice Chair for the 2023/24 Fiscal Year, pursuant to Civil Service Rule 14.9

ACTION: Chair Bloise opened nominations for Chair for the 2023/25 fiscal year. Commissioner Booth nominated Commissioner Nelson and no other nominations were made. Commissioner Nelson was elected Chair unanimously (3 to 0).

ACTION: Immediate Past Chair Bloise opened nominations for Vice Chair for the 2023/25 fiscal year. Commissioner Nelson nominated Commissioner Booth and no other nominations were made. Commissioner Booth was elected Vice Chair unanimously (3 to 0).

Immediate Chair Bloise presided over the remainder of the meeting as requested by Chair Nelson.

## APPEAL HEARING

~~9) Employment Disqualification for Failure to Pass a Psychological Exam as Required by Government Code Section 1031 (f) (Civil Service Rules 4.7 and 4.9)~~

- ~~• *Appeal No. 6351-23*~~

## INFORMATIONAL MATTERS

10) Quarterly Status Report by the Department of Personnel Services on Classification Studies Previously Approved by the Civil Service Commission

- Report for the Second Quarter of 2023

11) Quarterly Status Report by the Department of Personnel Services on Continuous Exams

- Report for the Second Quarter of 2023

12) Executive Officer's Verbal Report to the Commission

The Executive Officer reported that the next Commission meeting will be on August 18, and that the failed psychological appeal hearing continued today as well as a failed drug test appeal hearing will be scheduled.

She said that the Commission will have a meeting on September 15 or 29 and it is likely that the Commission will have at least an exam disqualification appeal scheduled.

Executive Officer Dowdin Calvillo announced that she received the Sheriff's 911 Dispatcher class study for her preliminary review this week.

The Commission also received three exam disqualifications, two exam evaluations, two releases from probation, and one failed drug test appeals since the last meeting in June.

She also reported that during that time, she closed two failed drug test appeals for lack of jurisdiction; three exam disqualification appeals after they were administratively resolved; and one failed psychological evaluation appeal after it had been withdrawn.

She reported that currently, the Commission has seven release from probation, two exam disqualification, two failed psychological evaluation, one failed drug, and one allocation appeal pending.

### **ADJOURNMENT**

Seeing no further business before the Commission, and without objection, Immediate Past Chair Bloise adjourned the meeting without objections at 1:55pm.

Adopted August 18, 2023