

**Regular Meeting Agenda  
Sacramento County Civil Service Commission  
February 17, 2023 ~ 1:30pm**

**LOCATION:** Sacramento County Board of Supervisors' Chambers<sup>1</sup>  
700 H Street, Sacramento, California 95814

**PROCEDURAL MATTERS**

- 1) Call to Order
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum

**PUBLIC COMMENT**

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda *and* is within the Commission's subject matter jurisdiction.

However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

**CONSENT MATTERS**

(Consent Matters are acted upon as one unit. Items removed from consent for discussion will be heard under Separate Matters.)

- 5) Adopt Commission Meeting Minutes
  - January 27, 2023 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports
  - Promotional Exams & Late Applications: report for January 2023

**SEPARATE MATTERS**

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<sup>1</sup> The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting. This meeting will not be live streamed.

(Non-consent items requiring action by the Commission)

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports
  - Report for January 2023
  
- 8) Revise the Sacramento County Classification Plan as recommended by the 2022 Building Trades Series Class Study to
  - Revise, including changes to the minimum qualifications, the following classes
    - Carpenter
    - Electrician
    - Painter
    - Plumber
  
  - Establish the following classes within the Carpenter Series
    - Lead Carpenter
    - Carpenter Supervisor
  
  - Establish the following classes within the Electrician Series
    - Lead Electrician
    - Electrician Supervisor
  
  - Establish the following classes within the Painter Series
    - Lead Painter
    - Painter Supervisor
  
  - Establish the following classes within the Plumber Series
    - Lead Plumber
    - Plumber Supervisor
  
  - Establish the Facilities Trades Operations Supervisor Class
  
  - Pursuant to Civil Service Rule 2.6(c), grant permanent status into the following classifications
    - three specified incumbents into the Lead Carpenter; one specified incumbent into the Carpenter Supervisor;
  
    - 19 specified incumbents into the Lead Electrician; and 3 specified incumbents into the Electrician Supervisor

- four specified incumbents into the four Lead Painter
  - four specified incumbents into the Lead Plumber
  - five specified incumbents into the Facilities Trades Operations Supervisor
- 9) Approval of the Commission's Fiscal Year 2023-24 Proposed Budget Prepared by the Executive Officer

### **INFORMATIONAL MATTERS**

(Non-action items)

- 10) Quarterly Status Report by the Department of Personnel Services on Continuous Exams
- Report for the Fourth Quarter of 2022
- 11) Executive Officer's Verbal Report to the Commission

### **ADJOURNMENT**